



# THE EVELYN GLENNIE FOUNDATION

## Trustee Treasurer

The Evelyn Glennie Foundation is seeking a trustee to take on the role of Trustee Treasurer. We are a new and expanding charity imbued with the ambitions of our namesake.

### Our mission is to 'Teach the World to Listen'

The Foundation's Charitable Object is to advance public education through the development and application of curricula and practices that enhance communication and cognitive development, and to relieve the needs of those who face challenges in effective communication and participation in society.

### Who we are looking for:

This is an exciting opportunity to guide the development of a charity that will help build the legacy of its inspirational founder, Dame Evelyn Glennie, the world's foremost solo percussionist. The Foundation seeks a trustee with a finance background to take on the role of treasurer. The Foundation is financially secure and is in the process of appointing permanent staff. The Board meets every six weeks, with interim meetings of a management sub-committee. As well as a successful track history in finance, experience in the charity sector at board level would be a distinct advantage.

### What you will be doing:

You will be playing a key role in the strategic development of a new charity. You will advise and help trustees to carry out their financial responsibilities, through ensuring that financial reports inform trustees on the Foundation's financial position, in compliance with the Foundation's governing document. You will also oversee the Foundation's financial risk-management process while acting as a counter-signatory to financial transactions. This will involve occasional work with professional advisors, such as external auditors (including specific issues such as the Auditors' Management Letter, when relevant), while overseeing the preparation and scrutiny of annual accounts. You will ensure that proper accounting records are kept, oversee and monitor the implementation of financial systems, advise on the financial implications of the Foundation's strategic plan, and ensure that financial resources are properly invested and economically spent. Until the Foundation has a full complement of staff, you will liaise with the Chair, the Evelyn Glennie (business) Finance Manager, Foundation staff and other trustees on day-to-day financial duties such as book-keeping, budgeting and preparation of reports to the Board.

### How to apply:

Please express an interest in the role by contacting the Foundation Chair, Neil Roskilly via [info@evelynglennie.foundation](mailto:info@evelynglennie.foundation) for an initial discussion of the role, before meeting other trustees.

*Last updated: 11<sup>th</sup> September 2023*

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**The Evelyn Glennie Foundation**  
Charitable Incorporated Organisation (CIO) No. 1201502 – Registered 5<sup>th</sup> January 2023  
Chair: Neil Roskilly

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