

Online Consultation

Evelyn Glennie

Consultations will be conducted via Skype.

What do I need to do in preparation for the online consultation | Requirements

- Please ensure you have **skype downloaded** and have an active account.
- Please ensure you are **connected to a wired or wireless internet** connection.
- Please ensure your device has a **webcam**.
- Please ensure your **set-up is ready** before the session starts.
- Please aim to provide the Office of Evelyn Glennie with copies of their music at least **one week prior** to the session by e-mailing admin@evelyn.co.uk
- Please ensure that when you speak, you are in video frame so Evelyn can see you to lip-read.

Terms and Conditions

- I agree **not** to record the Consultation or share the audio-visual feed in any way.
- Agree to participate in the Consultation at the time booked on the website at purchase. Changes to the time of the Consultation may be requested and will be at the discretion of Evelyn Glennie
- Participants are encouraged to test their internet connection **10 minutes before** the Consultation start time.
- Incomplete Consultations caused by issues arising from a poor internet connection or equipment failure may be compensated for at the sole discretion of Evelyn Glennie. This compensation may take the form of a financial refund or a complimentary session or part-session.
- Participants should aim to provide the Office of Evelyn Glennie with copies of their music at least **one week prior** to the session by e-mailing admin@evelyn.co.uk
- Participants who are late to the online session will forfeit that portion of the consultation and may not be eligible for compensation.

How can I get the most out of this online consultation?

- Position the laptop or camera where both your face and instrument can clearly be seen.
- Make sure there isn't a bright light or window behind you which will silhouette your face – Evelyn will need to be able to see your face when you are speaking.
- You are also welcome to wire up your laptop to a TV screen for a larger display. However a laptop screen will be fine.

Have any questions?

Please email admin@evelyn.co.uk

Examples of previous consultation set-ups:

Note: These photographs are from the [Royal Birmingham Conservatoire](#).

P.S. We do not expect you to have your own studio for these consultations! You are of course welcome to carry out these online consultations in your own home and use just a simple laptop. The photos below demonstrate how consultations can be conducted for a larger group.









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www.evelyn.co.uk

